The meeting was called to order at 1:37. Present: Verna, Dan, Kevin, David, and Joe. Ray joined us a few minutes later. Absent: Elandus. A recording of this Zoom meeting was made by Dan.

**Minutes** for 11-Mar-2022 were approved 5,0,0,2.

**Robert's Rules**, the one-minute-no-interruption rule, stay on agenda, stay on topic, etc.

**Motion:** This board will operate under these rules. Violations will be confronted - passed 5,0,0,2

One more RRoO item was emphasized - you don't get to talk again until everyone who wants to talk has spoken. Joe has a computer timer. Overall, the meeting went well. Kudos, Dan.

Dan announced our **checking balance** ($2214.59) after depositing $85 of membership checks.

**Insurance** - Received an email about renewing our liability policy - David is handling it.

**State Registration** completed by Dan.

**Updating Bank Signers** - all the pieces are nearly in place - may be done by next meeting.

Verna brought up **info@ctv29.org**. She gets this forwarded and complained about SPAM. There is no solution to SPAM. Following the meeting, Joe removed John Duran and Bill Loud from the email forwarders and added Dan to donations@ctv29.org and info@ctv29.org.

**Bill Loud Tax Letter** - He has it. Check for $82.50 reimbursement also written. Thanks, David.

**Password Recovery Etc.** - We have the web hosting info. Dan has other stuff to be checked. Is the information we have thus far complete?

**Ongoing Low Sound Problem**s - Neil Moyer has contacted Comcast - kudos - there is hope. Neil spoke of a sound "blip" Joe never saw prior to 16-Dec-2020. Did this come from re-encoding files for the new head end? Kevin installed a T-connection to allow monitoring. Verna says it has been removed. Joe, Kevin, and Verna will check this on Saturday and look to see if our files have been re-encoded and have the "blip" problem.

**Head End Programming -** Neil offered to instruct us and sent a link to a tutorial. We need to schedule a time to do this training at the CTV head-end room. Contact Neil (by email) about this and inform the board of the meeting time. Verna raised the problem of dead air gaps between programs. The situation should improve with the installation of remote access and the training of programmers. We could zoom out this meeting to those who cannot attend.

**Budget** - There are forms we need to submit to get the $9500 from the City of Eugene. David is handling this. What are projected CTV expenses? David, Joe and Verna, when the bank accounts are accessible, will summarize expenses for 2021 as a basis for a 2022 budget.

**Equipment** - Neil plans to inventory CTV equipment. This is good. Kevin has offered to assist.

**PEG Grant** - Instructions arrive in April. Past grants were sent to board members. Neil says we can add money for engineering. What equipment do we need this time? Start making a list.

**CableCast Request Forms** - Joe sent forms to the board - voted 6,0,0,1 to use these. This is a priority because the notebook disappeared last year. Kevin and Joe will make a list of producer numbers for shows in the CTV library. We can then contact folks to get a new form signed.

**Keys** - Dan compiled a list (Dan 020, Kevin 133, Verna 119, Mike Schwab 004, John Duran 021, David 005, Rick Gates in limbo, two confirmed lost, one unaccounted for). The board voted 6,0,0,1 to pay the school $250 to re-key and provide 10 keys. Dan will contact the principal.

**Remote Access Software** - Motion to allocate up to $150 to install remote access software passed 6,0,0,1. Motion to try Splashtop ($100 per year) passed 6,0,0,1.

**11 Principle**s - A summary for board members. The counter argument is that this is redundant, thus unnecessary, given it is already covered in the bylaws. However, there were violations of these principles during 2021, which, despite the evidence, some people continue to deny occurred. The board reaffirmed these eleven plus one operating principles 5,0,1,1.

1) CTV, its studio, and equipment exist to put "local" programs on Comcast channels 29 & 1088.

2) CTV receives support from, and has contracts with, governmental bodies in the area.

3) CTV has a set of bylaws (rules) governing the behavior of its board and its members.

4) To change the bylaws (CTV's "Constitution") requires a majority vote of the membership.

5) CTV membership only requires paying membership dues (currently $12 yearly).

6) CTV is governed by a board of seven people elected by its membership (properly noticed).

7) The CTV board can change policy and spend money only in accord with the bylaws.

8) The board can change policy and spend funds with a majority vote (4) of its seven members.

9) Before "meeting" to conduct business, **ALL** seven board members must be notified.

10) A quorum of five board members must be "present" to take a vote.

11) CTV is not permitted to censor or exclude (absent a violation of law).

12) Board members have a fiduciary duty to uphold and act within these 11 basic principles.

**Review of CTV bylaws** - Motion passed 6,0,0,1 to begin this review process.

**David Atkin** has been CTV's Registered Agent. We pay a retainer and are billed $295 per hour. Since November, he has invoiced CTV $2374 to represent a subset of the CTV board in its battle against other board members this subset wanted to exclude. Taking sides (which he denies) in an internal dispute while representing the whole of CTV is inappropriate. Does CTV wish to continue with David Atkin? This discussion will be on future agendas until resolved.

**Next Meeting** - April 1 at 1:30 pm (passed 6,0,0,1). Note: New agenda item: Advisory Board.

Meeting adjourned at 3:05 pm.