

SPECIAL MEETING AGENDA (December 5, 2022 at 12:30pm)

Board Members Present: Dan Koozer, Fawn Dietz, Ray Gruener, Kevin Corridon, and Verna Reidy, Joe Tyndall joined late.

Quorum was present, the meeting occurred on Zoom, and a recording was made.

A. Urgent Business

a. Website Database

- i. Motion to delete the extra instance of WordPress passed unanimously (Joe was Absent for the vote but gave assent later)

B. LCOG Contract

a. Cover letter

i. Joe's Cover Letter

1. The intent was clarified as the preservation of public access, but he thinks other aspects of CTV may need to be revised. Further states that CTV may not be viable.
2. Discussion on how to respond to the email from 4J about the keys and the contract with 4J and Sheldon. Historical documents are not available.

ii. Fawn's Cover Letter

1. Proposals rather than denials for items in the contract.
2. Problems with membership numbers and solid plans on how to get new people and those people to produce, and no consensus on how to make this happen.
3. New programs by year: 2022-357, 2021-263, 2020-448. Includes "DemocracyNow!" files. Fawn and Kevin to compile member program numbers.

b. Recitals

- i. Information needs to be updated regarding funding amounts

c. Section 1 - Definitions

- i. The “Non-Commercial” definition doesn’t reflect what CTV’s operating procedures are; producers need to retain rights to their productions. Joe motioned to include reasons why CTV does this and included historical data. Dan seconded. The motion passed with 5 voting yes, 0 voting no, and two abstained.
- d. Section 2 - Objectives
 - i. No objections
- e. Section 3 - Term
 - i. No objections
- f. Section 4 - Designation of Access Provider
 - i. No Objections
- g. Section 5 - Scope of Services
 - i. 5.1 - Manual
 - 1. Should include facilities as well as equipment, advise LCOG that the manual needs updating
 - ii. 5.2 - Transmission
 - 1. CTV doesn’t screen content. Producers are responsible and sign a document to that effect.
 - 2. Proposal #3 on Fawn’s letter to be deleted
 - iii. 5.3 - ADA Accessible
 - 1. Editing equipment could be moved downstairs, doors may not be ADA compliant. Ramp to studio control room is likely too steep for ADA compliancy.
 - 2. CTV does not own the space, the owner of the space is responsible for this item; contract should be updated.
 - iv. 5.4 - Training
 - 1. Offer online classes
 - 2. Requirements for people to come to the studio may interfere with the number of people to be trained.
 - 3. Joe wants to make sure everyone knows he thinks how Fawn wrote her version of the proposal is “outright lying” and that she is “delusional.”
 - v. 5.5 - Programming

1. The current system can create a program schedule, but need to become compliant by having it create one and figuring out the tech details
- vi. 5.6 - Open-Studio Programming
 1. Some equipment is not set up. People allowed on site have not been trained in all the equipment available.
- vii. Meeting Adjourned at 2:16pm.